

# GDPR Security Compliance Checklist

## East Bridgford Parish Council

All councillors should complete the security checklist below to show compliance. Records should be retained whilst they remain in office.


	Yes/No*
Computer is password protected	Yes
Email is password protected	Yes
Mobile devices are password protected	Yes
Flash drives are password protected	Yes
External hard drives are password protected	Yes
Cloud access is password protected	Yes
Hard copy files are held securely	Yes
Anti-virus software is up to date	Yes
No one outside the council has access to your council information	Yes

\*If you have put 'No' to any of the above please add that date by which you expect to have these measures in place:

Councillor name:

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Councillor signature:



Date:

15 May 2023