

East Bridgford Parish Council
Minutes of the Virtual Meeting held on Monday 8th June 2020 at 7.30 pm
by video conference.

Present: Councillors P Clarke (Chairman), T Strutt, P Bancroft, J Dawson, J Riddle, R Thomas and M Verner

Also present: County Councillor F Purdue-Horan, Borough Councillor D Simms, Anne Chisholm, Clerk and Liz Reid, Deputy Clerk (minute taker)

Residents: No residents attended for Public Comment

2020/463	Declarations of Interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Clarke as an Officer of the Bowls Club; Cllr Riddle on matters relating to the Horticultural Society; Cllr Stevens on matters relating to the bank above the Marina, Bridgford Court, the Horticultural Society and the Community Plan; Cllr Strutt on matters relating to the Horticultural Society and as an employee of St Peters Academy; Cllr Monni on matters relating to the Cricket Club.
2020/464	Apologies for Absence Apologies were received from Cllr Monni.
2020/465	Public Comment
2020/465.1	No members of the public were present at the meeting.
2020/466	Minutes of the Parish Council Meeting held on 11th May 2020
2020/466.1	It was proposed that the Minutes be approved and signed, seconded, and all in favour, subject to amending item 2020/462.1, date of next meeting to 8th June and not 11th June 2020.
2020/467	Matters Arising
2020/467.1	2020/450.2: Clerk had written to former Councillor regarding keys for pavilion. No response had been received 2020/453.1: field maintenance order had been placed 2020/453.2: Cricket Club had paid their invoice 2020/453.6: maintenance had been completed for phone box, however invoice and certificate had not yet been received 2020/454.3: Clerk had written to landowner to recover costs. No response had been received 2020/461.1: Clerk had written letter of thanks to Care Group and had received a reply 2020/461.1: play area had been mown and item would be discussed under minute 2020/473.
2020/468	Chairman's Report
2020/468.1	The Chairman had circulated his report (see Appendix) and most of the items were on the agenda. He noted that: <ul style="list-style-type: none"> • Together East Bridgford had held 'virtual open gardens' the previous weekend which had been well received. They had done a tremendous job arranging the event. A considerable sum had been raised from the event, with half to be given to village organisations. Councillor Riddle commented that the event had been very worthwhile <p style="text-align: center;">Action: Clerk to send an email of thanks on behalf of the Parish Council</p> <ul style="list-style-type: none"> • Roadside planters were partially filled and would be completed as soon as possible. <p>There were no further questions on the Chairman's Report.</p>
2020/469	Items for Determination
2020/469.1	Green Lane car park

	<p>The Chairman raised an email which had been received relating to comments about cars gathering in the car park on Green Lane. Councillors discussed this and felt that the situation should be monitored. The Chairman would include this in his report in the village magazine and website.</p> <p>ACTION: Chairman to reference the car park issue in his village magazine and website report.</p>
2020/469.2	100th Birthday
	<p>The Clerk had received a request for the Parish Council to recognise the 100th birthday of a resident. Councillors felt this could set a precedent with the potential to cause upset to other residents if their birthdays were missed.</p> <p>ACTION: Clerk to reply to email suggesting that the family contact the village magazine.</p>
2020/469.3	Donation to British Legion for wreaths and poppies
	<p>The Chairman noted that large poppies had been arranged for VE Day celebrations and these would remain in place for the Feast Sunday Remembrance 100th anniversary and the 80th anniversary of a fatal accident at RAF Newton. In previous years the Parish Council had made a donation for the wreaths for Remembrance events. The Chairman would be attending the events in an official capacity. Councillors felt that an additional donation this year would be appropriate.</p> <p>Proposed by Councillor Riddle, seconded by Councillor Thomas and all in favour, resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, was in the interests of the area and its inhabitants and would benefit them in a manner commensurate with the expenditure: £100 donation to the British Legion Poppy Appeal.</p>
2020/469.4	Best Kept Allotment and Domestic Hanging Baskets Competition
	<p>Councillors discussed whether to hold the annual Best Kept Allotment and Domestic Hanging Baskets Competition this year due to the current coronavirus situation. Councillors felt that there were some beautiful hanging baskets on display as people had been spending more time gardening. It was also noted that the village show had been cancelled this year and there was no where for residents to show their work. Councillor Strutt volunteered to judge the allotment competition, and the Chairman would contact the open gardens group to request two volunteers to judge the hanging baskets.</p> <p>Proposed by Councillor Strutt that the Best Kept Allotment and Domestic Hanging Baskets Competition be held this year, with garden centre voucher prizes of £25, £15 and £10 being awarded for first, second and third places respectively, seconded by Councillor Riddle and all in favour.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Chairman to contact the open gardens group for two volunteer judges • Councillor Strutt to purchase gardening vouchers as agreed.
2020/470	Tree Works
2020/470.1	Recommendations on Rushcliffe Borough Council Tree Work
	<p>Reference Number: 20/01060/TPO Development: Sycamore – Felled, Oak – to be reduced by 20% Location: Mill Hayes, 38 College Street</p> <p>The application had been sent to the Tree Warden and no comments had been received. No comments were received from councillors.</p> <p>The Deputy Clerk reported that a request for tree works at 5 College Street had been received after the agenda had been circulated. She would send it to councillors</p>

	<p>for comment. Councillor Dawson noted that the current system regarding tree works consultation could be improved and asked that this be reviewed.</p> <p>The Clerk noted that a further meeting would be necessary as a decision on the tree works could not be taken at this meeting as it was not on the agenda.</p> <p>Proposed by Councillor Riddle that a further meeting be held on 22nd June 2020 to discuss the Tree Preservation Order (TPO) for 5 College Street, seconded by Councillor Strutt and all in favour.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Deputy Clerk to circulate details to Councillors and seek an extension for consultation on the above TPO • Deputy Clerk to draw up a draft process for consultations on TPOs and tree works for a separate agenda item for meeting on 22nd June 2020.
2020/470.2	Approved Tree Works
	None.
2020/471	Planning
2020/471.1	<p>To consider and make recommendations on planning applications and receive RBC decisions</p> <p>Reference Number: 20/01179/FUL Development: Erection of two storey side extension, new front porch extension, single storey rear extension and external alterations including Cedar cladding and rendering. Location: 8 Magdalen Drive East Bridgford</p> <p>Councillor Thomas declared an interest in the item as the property backed onto his property. The Clerk advised Councillor Thomas to consider whether his interest was personal or pecuniary and if pecuniary, he may wish to step out of the meeting. Councillor Thomas declared his interest to be personal and remained in the meeting and took no part in the discussion or subsequent vote.</p> <p>The Chairman sought clarification from the Borough Councillor regarding the planning process. Councillor Simms confirmed that if the Borough Councillor objects to a planning application it would go forward to the Planning Committee. He would be steered by local views and the opinion of the Parish Council. A planning application could only be objected to if there is a legal reason.</p> <p>Proposed by Councillor Dawson, to raise an objection to the planning application on the grounds that was out of scale and proportion to the site and its surroundings. The proposed side extension would remove vehicular access to the rear of the property. The extension would be less than 900mm from the boundary limiting access to the rear of the property. It would disrupt the visual spacing of the street scene presented by the remaining properties as well as change its character by introducing cedar cladding seconded by Councillor Verner, and all in favour.</p>
2020/471.2	Rushcliffe Borough Council Planning Decisions
	<p>Reference No: 19/01871/VAR Development: Variation of conditions Location: Land at Former RAF Newton Wellington Avenue Newton Decision: GRANT PERMISSION</p> <p>Reference No: 20/00771/FUL Development: Conversion of existing ancillary building into residential dwelling including boundary treatments. Location: 5 College Street East Bridgford Decision: GRANT PERMISSION</p>

2020/471.3	Stagfield Development
	<p>Councillor Strutt declared a standing interest in this item. She remained in the room and took no part in the discussion.</p> <p>Councillors considered the proposed Stagfield development as a planning application was imminent. They believed it was important to ensure engagement with the community and that the public should be encouraged to send their views to the Parish Council in order for their opinions to be considered. Councillor Riddle expressed concern that no bungalows were included in the plans.</p> <p>Proposed by Councillor Riddle that Stagfield development be added to the agenda for the meeting on 22nd June and residents be encouraged to submit their opinions to Councillors, seconded by Councillor Dawson and all in favour.</p> <p>ACTION: Chairman to note that an application was due to be lodged and encourage residents to submit opinions to the Parish Council in his report for the website and village magazine.</p>
2020/472	Finance
2020/472.1	The bank reconciliation was approved and signed.
2020/472.2	The Schedule of Payments was approved and signed.
2020/472.3	The cheques for invoices would be signed as appropriate by the Chairman and Councillor Riddle.
2020/472.4	<p>RFO's report</p> <p>The Clerk reported that the online banking had been set up and she could now set up payments but not authorise them. Three of the current cheque signatories were required to authorise payments.</p>
2020/472.5	Agreed that Councillors Clarke, Riddle, Thomas and Bancroft would be authorised signatories for online banking payments.
2020/473	Playing Field, Pavilion and Play Area
	<p>Councillor Bancroft reported that he had received the quarterly inspection report for the play area from Streetwise. Improvements to the fencing would be carried out later that week. Quotes for other works were awaited. Grass cutting had been carried out. Councillor Riddle noted that the grass around the zip wire was very overgrown and asked that this be cut.</p> <p>The Chairman noted that the field had been mowed that day and that extra spiking could not be carried out at present as the ground was too hard. The sports club were seeking additional funding through the Football Association.</p> <p>Bowling and tennis were now open for singles and doubles, however the pavilion remained closed other than a single toilet for use by bowling and tennis. Notices had been updated.</p> <p>ACTION: Clerk to investigate grass cutting for the zip wire area.</p>
2020/474	Insurance/risk assessment issues arising from the agenda. None.
2020/475	Issues arising from GDPR None.
2020/476	Report from the Clerk
	As no response to letters had been received from the former Councillor, it was agreed that Councillor Riddle would contact him.

2020/477	Councillors' Reports
	None.
2020/478	Item for information only
	As circulated and noted: <ul style="list-style-type: none"> • East Bridgford Care Group – Letter of thanks.
2020/479	Any Urgent Items for Next Agenda
2020/479.1	<p>Councillor Strutt sought clarification over the process with regards the Stagfield discussion for the meeting to be held on 22nd June. The Chairman noted that the meeting would follow the same rules for public comment as other Parish Council meetings and would be held on Zoom. The Parish Council was a consultee on the planning application and therefore could not make a decision. Comments from residents would be invited through the Chairman's report in the village magazine and through social media.</p> <p>Councillor Simms reported that flowers had been sent from the Borough Council and him to Kate at the East Bridgford Care Group in recognition of the outstanding work they had carried out for the coronavirus.</p> <p>Councillor Thomas thanked the Chairman for introducing the virtual open gardens event and his support.</p>
2020/480	Date of Next Meetings:
2020/480.1	<p>Extraordinary Meeting (virtual meeting) to be held on 22nd June 2020 at 7.30 pm</p> <p>Full Council (virtual meeting) to be held on 13th July 2020 at 7.30 pm</p>
	<p>The Chairman thanked Councillors for their contributions to the meeting.</p> <p>There being no further business the meeting closed at 8.50 pm</p>

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Chairman

Date:

East Bridgford Parish Council

Appendix to the Minutes for the meeting held on 8th June 2020 at 7.30pm by video conferencing

Agenda Item: 2020/468

Chairman's Report June 2020

a. Butt Close

The Play Area and pavilion continue to be closed, except for access to a toilet for bowls and tennis, or maintenance, but the tennis courts and bowls green have opened under strict conditions including social distancing in line with their national associations' guidelines which have been approved by the Government. These guidelines are likely to change as the lockdown conditions are eased further in the coming weeks.

St. Peter's Academy, which uses the field as its playing field, has been considering how it might open to more pupils in June. One idea to reduce risk is to use a small area of the field as an outside 'classroom' when weather permits. This will not impact on the public footpaths and the school has been asked to liaise with the grass mowing contractor.

The football club is seeking additional funds from the FA to assist with improving the condition of the pitches and if this is successful, any proposed works will need the approval of the Council before they can be commenced.

b. Feast Sunday Remembrance 100th anniversary and 80th anniversary of a fatal accident at RAF Newton

This year, the annual remembrance which takes place on Feast Sunday, the last Sunday in June, will also be the 100th anniversary of when the war memorial was first dedicated. Normally, this involves a parade of uniformed organisations, placing of wreaths on the memorial (including one from the PC) with sounding of the last post & a reading of the list of dead, followed by an evening service. However, the church is currently locked and the size of groups which can meet outside is severely limited. Consultations are continuing about what can safely take place to mark this significant event.

By coincidence, a resident has noticed that July 27th is the 80th anniversary of a fatal accident at RAF Newton when a bomb exploded under an aircraft killing a number of men. Three of these are buried in the churchyard, with the characteristic war grave headstones, and their names are read out at the end of the list of dead referred to above. A small group is looking at how this anniversary might be marked too, with some research being carried out about the men who are buried there & contact with their families being attempted.

The PC usually gives a donation to the British Legion in respect of the wreaths placed by the Chairman on the memorial on Feast Sunday and on Remembrance Sunday in November. This year, we have also sourced from them the large poppies which are mounted on the lamp posts of Main Street and Kneeton Road, and it is likely that the 80th anniversary will require another dedicated RAF wreath too. Hence, the PC will be asked to make another donation this year but increased accordingly.

c. 'Best kept allotment' and 'Most attractive domestic hanging baskets/planters' competitions

It has been traditional at this time of year for the PC to arrange to promote and then judge the above competitions. The prizes are usually modest value garden centre vouchers or similar. Councillors may wish to continue this tradition (and if so, sort out judges) or decide that the circumstances this year are such that it is best held over to better times next year.

d. East Bridgford Open Gardens June 7th

In view of the current restrictions, the organisers have planned a 'virtual' Open Gardens event on June 7th. Councillors will no doubt want to congratulate them on this initiative and look forward to hearing how it went.

e. Car Park and road sign planters

It is hoped that the road sign planters at the entrances to the village on Butt Lane and Kirk Hill will have a display of flowering plants by the time of the meeting, following some difficulties finding supplies in busy garden centres which re-opened in a period of warm summer sunshine.

The car park work is still delayed and any update will be provided at the meeting.

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Virtual Meeting of the East Bridgford Parish Council held on 11th May 2020

on 8th June 2020

FINANCIAL REPORT

Statement of Account

at

31st May 2020

Balances:

	£
Bank of Scotland current account	79,531
Less unrepresented cheques	349
Balance	79,182

*** Notes**

of total funds, reserve for maintenance of village heritage assets

b/f	25/09/2014	£500.00	2014/15
transfers in/out	30/09/2015	£500.00	2015/16
transfers in/out	29/09/2016	£500.00	2016/17
transfers in/out	27/09/2017	£500.00	2017/18
transfers in/out	24/09/2018	£500.00	2018/19
transfers in/out	07/01/2019	£1,000.00	PCC church clock
transfers in/out	01/09/2019	£500.00	2019/20
transfers in/out	01/04/2020	£500.00	2020/21
c/f		£2,500.00	

Summary of Receipts and Payments

01.05.20 to

31.05.20

Receipts

Accounts heading

Description

Allotment/Land Rents	£395.93
	£395.93
Total	

Payments

Accounts Heading

Cheque			
11874	HMRC	PAYE/NI	£540.21
11875	Staff)	
11876	Staff)	
11877	Staff)	£918.50
11879	ICO)	£40.00
11880	B Crossland	Maintenance contract	£420.00
11881	Streetwise	Play area repairs	£500.23
Total			£2,418.94