

## Minutes of the Virtual Meeting

On Monday 08 March 2021, commencing 7:30pm by Video Conference

**PRESENT:** Cllrs P Clarke (Chairman), P Bancroft, M Monni, J Riddle, R Thomas and M Verner

**IN ATTENDANCE:** Clare Fox (Parish Clerk). 4 Members of the public

- Borough Councillor D Simms and County Councillor F Purdue-Horan (from 8:20pm)

### 2020/616 Apologies for Absence

Apologies were received from Cllr J Dawson (personal reasons) and Cllr G Stevens (personal reasons). Well wishes were expressed for both councillors.

County Councillor F Purdue-Horan gave his apologies that he would be attending late.

**RESOLVED** - Accepted and approved.

**2020/617 Declarations of Interest in any matter on the agenda** (where an interest becomes apparent during any discussion, it must be declared at that time)

Standing declarations as follows:

- Cllr Clarke as an officer of the Bowls Club
- Cllr Monni on matters relating to the Cricket Club
- Cllr Riddle on matters relating to the Horticultural Society
- Cllr Stevens on matters relating to the bank above the Marina, Bridgford Court, the Horticultural Society, and the Community Plan

### 2020/618 To receive Public Comment

- 3.1 One member of the public addressed the council to ask what the procedure and policy is regarding comments made by the Parish Council on planning applications that are located in a green belt area.

At this point Cllr PC brought forward planning application 20/01911/FUL. Resolution can be found under item 9 below.

**RESOLVED:** All members agreed to discuss under item 3.1

One member of the public made a general comment regarding planning, in particular to that of trees. It had been noted that there has been a significant amount of applications regarding tree work and the Wildlife and Biodiversity Group are concerned and referred to national guidance. Wildlife is more prevalent at this time of year, March onwards.

Cllr PC advised that hedge work has a date of 01 March and that on the Rushcliffe Borough Council paperwork regarding applications there is

guidance too, together with the tree preservation officer gives guidance at the time of the application to the applicants.

**ACTION:** Clerk to contact Rushcliffe Borough Council Design and Landscape Officer to obtain a copy of the guidance they give to potential applicants.

The tree work being undertaken on behalf of East Bridgford Parish Council is commencing 09/03/2021 due to the recent bad weather and condition of the ground delaying works but Cllr PC confirmed that he had visually inspected each tree and there were no nests nor leaves on them at this time.

The other comment was a question regarding agenda item 8.2, Community Plan and in particular asking for an update on progress made.

Cllr PC brought forward item 8.2 – Community Plan – update on progress with priorities.

**ACTION:** Cllr RT advised that he is in the process of getting a meeting together and will report back at the next meeting.

Cllr PC updated members of the notification received regarding construction of a permanent refuge to close Trent Lane at Gunthorpe Bridge exit which commences on Monday 15 March 2021.

The 'communications' aspect of the plan will be on hold whilst the parish council creates a new parish council website and the clerk is able to update it. It will be a better way to communicate with the village and involve all the village community groups.

The member of the public asked that the councillors considered the seven aspects of the community plan, East Bridgford Character and Development, Sports and Leisure, Essential Services, Traffic/Parking/Streets/Pavements, Environment, Young Persons and Business Issues, which was adopted by the Parish Council. He stated that he failed to see where the Parish Council had made progress over the last 24 months. With the developments on Butt Lane he felt that there were great opportunities to progress the plan.

He made a proposal for Rushcliffe Borough Council to adopt the Community Plan and asked for the views of Councillor Simms, as the local Rushcliffe Borough Councillor.

Cllr Simms confirmed that Rushcliffe Borough Council have done referendums in the past and adopted some parish community plans and was happy to progress this forward if the Parish Council backed the proposal.

It was recognised that there are vacancies on the council and that it would be good to encourage more public participation in getting together a working group consisting of councillors and members from the various community groups in the village to work together to progress the community plan.

It would cost in the region of £11,000-£12,000 for the Borough Council to adopt the plan.

**ACTION:** Community Plan on 12 April 2021 agenda. Cllr PC to enquire about any RBC adoption processes with respect to Community Plans.

3.2 There were no updates from Borough Councillor D Simms and County Councillor F Purdue-Horan

**2020/619 To approve and sign the minutes of the meeting held on 08 February 2021** (Folio reference: 2020/600-615)

**RESOLVED:** That the minutes of the virtual Parish meeting held on 08 February 2021, having been circulated prior to the meeting, were taken as read, approved, and will be signed by the chairman as an accurate record.

**2020/620 – Outstanding Items**

- Taylor Wimpey – land ownership (*nothing to report*)
- A46 Dualling (5-year construction – review 2022) (*nothing to report*)
- Key Possession (*nothing to report*)
- Tree Adjacent to Tennis Court – review October 202. Cllr PC confirmed that the tennis club are monitoring the distortion caused by the tree roots over the summer and will report back to the parish council with the data they've collated in October.
- Sports Club Lease (*nothing to report*)

**2020/621 - Matters arising from the meeting held on 08 February 2021.**

*Kneeton Road Flooding – Update*

Cllr PC thanked a member of the public present for his continued support in providing real time photographs of the flooding along Kneeton Road.

It was also noted that a lot of the ditches along Occupational Lane had been dug out.

*Village Footpaths – Update*

**ACTION:** Cllr PC to speak with the tree surgeon to enquire whether they can place some chippings around the tree roots at the top of the tennis courts, which is a grass/soil footpath. Cllr PB confirmed that the 2m path around the courts are not posing a problem at the moment but will be monitored over the summer months and reported back to the Parish Council if necessary.

Tarmac is in poor condition between Straw's Lane and Crossways Drive.

**ACTION:** Clerk to report to Nottinghamshire County Council

Cllr PC to add the details of reporting these issues to VIA in his report for the village magazine.

*Butt Field Damage – Update*

Cllr PC advised that the tracks had virtually repaired themselves apart from two tracks directly outside the pavilion entrance.

When the contractor comes to carry out the repairs on the play area they will need to repair these tracks with some compost and grass seed. It was noted that the parish council needs to be more vigilant with contractors accessing the field going forward.

**2020/622 To receive Chairman's Report**

The Chairman had circulated his report (see appendix 2020.21/037) electronically prior to the meeting and noted that all items are on the agenda.

**2020/623 Items for Determination**

8.1 Appoint a Vice Chairman

**RESOLVED:** Cllr JR proposed Cllr MM, which was seconded by Cllr RT. All in favour to appoint Cllr MM as Vice Chairman of the Parish Council.

**ACTION:** Cllr MM to sign Declaration of Acceptance of Office for Vice Chairman and send to the clerk.

8.2 Community Plan – update on progress with priorities

**RESOLVED:** Discussed under item 2020/618

8.3 Update on the condition of Butts Field

**RESOLVED:** Discussed under item 2020/621

8.4 Key Holder List – Butts Field

**ACTION:** Cllr JR will speak with the sports club and report back at the next council meeting in April 2021.

8.5 W.I Triangle Request (further information)

Clerk has received a grant form, for the requested sum of £100 to purchase plants and fertilizer.

**RESOLVED:** Proposed by Cllr JR, Seconded by Cllr RT. All in favour to award £100.

**ACTION:** Clerk to raise a cheque for £100.00 to be approved at the meeting.

#### 8.6 W.I – Silver Birch Tree Request

The structural engineer report does not refer to the silver birch causing any damage to the building and that the offending tree is located in the hedge on the other side of the building.

**RESOLVED:** As it is the parish council's policy not to remove any healthy trees.

**ACTION:** Will monitor

#### 8.7 Play Park Maintenance Quotes

Three quotes were received for £120.00, £146.33 and £252.00.

**RESOLVED:** Proposed by Cllr JR to appoint the contractor for £120.00, seconded by Cllr PB. All in favour to accept the lowest quote of £120.00.

Further quotes are required to respray the free standing slide and the decking.

**ACTION:** Proposed by Cllr PB, seconded by Cllr RT, all in favour for the Clerk to obtain three quotes for hard wood and soft wood decking and re-spraying the slide.

Cllr PB confirmed that both of these repairs are not currently affecting the use of the play area whilst quotes are being obtained.

#### 8.8 Newark Fosseway Ambulance Responders – request for funding

Clerk has received a grant form, for the requested sum of £350 to support the purchase of medical equipment carried by Fosseway Responders, and towards the lease costs of ambulance car.

Clerk confirmed that the budget is £1,800, with a balance of £1,400 remaining.

**RESOLVED:** Cllr JR proposed, with Cllr PB seconded. All in favour to award £350.00 to Newark Fosseway Ambulance Responders.

The Parish Council wish to put on record their thanks to Mr. Winter for the voluntary service he has provided to the community.

**ACTION:** Clerk to raise a payment for £350.00 to be approved at the next meeting.

#### 8.9 Butt Lane Development – Section 106

After a Freedom of Information request made by the Parish Council to Rushcliffe Borough Council the section 106 document can now be found on the borough council website.

2020.21/031

Confirmation has also been received from Rushcliffe Borough Council confirming that the parish council will be entitled to 15% of the CIL money but may be subject to the legislations that are in place at the time of receiving it.

*County Councillor F Purdue-Horan joined the meeting*

**RESOLVED:** To monitor the situation

#### 8.10 Springdale Wood

Communication has been received from the Wildlife and Biodiversity Group with the latest management plan and also an indication that the original five year agreement is due to run out in August 2021 and needs to be renegotiated.

Another enquiry has been received from a member of the public enquiring about disabled access to the wood.

Consultation is required with The Woodland Trust.

One councillor felt that correspondence received implied that the Wildlife and Biodiversity Group would like to meet face to face and suggested dialogue be opened prior to the next parish council meeting, together with Friends of Springdale Wood.

**RESOLVED:** Proposed by Cllr RT, seconded by Cllr JR, all in favour for Cllr RT and Cllr JR to liaise with the groups.

**ACTION:** Cllr RT to contact Wildlife and Biodiversity Group to organise a socially distanced meeting. Clerk to put on the 12 April 2021 agenda.

#### 8.11 Training Request (Conduct Issues and Employee Relations)

**RESOLVED:** Proposed by Cllr JR, seconded by Cllr PB, All in favour for Cllr MM to attend training.

**ACTION:** Clerk to organise training for Cllr MM

#### 8.12 Metal Detecting Request

**RESOLVED:** Permission cannot be granted on leased owned land. Springdale Wood is owned by The Woodland Trust and Butt Field is a playing area and not suitable for the nature of the request.

**ACTION:** Clerk to notify the member of the public that made the request.

#### 8.13 Allotments – Skip Hire and Polytunnel Request

*Cllr PC declared at interest in this item and refrained from commenting and voting.*

- Polytunnel Request

A request has been received for a temporary 6 x 12 x 12m polytunnel to grow giant Atlantic pumpkins for a show.

**RESOLVED:** Cllr JR proposed, seconded by Cllr MV. All in favour to approve the request. Cllr PC abstained from voting.

- Skip Hire

A new tenant on the allotments has taken on a plot that had been left uncultivated and has asked for the council to provide a skip to enable them to dispose of this waste.

**ACTION:** Clerk to make further enquiries to determine exactly what waste needs to be disposed of and the quantity left. To also make enquiries of how much a skip hire would cost and also contractors that could dispose of the waste. On April agenda, and to confirm how much is allocated for allotment maintenance in the 2021.22 budget.

## 2020/624 Planning

9.1 To consider and make recommendation on Planning Applications

Reference Number: 20/01911/FUL

Development: Proposed change of use to a holiday let with a single storey side extension and relevant alterations

Location: Glebe Farm, 104 Kneeton Road, East Bridgford NG13 8LP

**RESOLVED:** Proposed by Cllr MV, seconded by Cllr RT, all in favour to object to the proposed planning application for being an inappropriate development in a green belt area.

Reference Number: 21/00388/FUL

Development: Construction of 3 Door Oak Garage with stairs to room above includes roof lights front and rear

Location: 9 Browns Lane, East Bridgford NG13 8PL

**RESOLVED:** All in favour that there be no objection to the planning application

Reference Number: 21/00491/FUL and 21/00525/RELDDEM

Development: Demolition of existing lean to covered porch and construction of new single storey extension (FUL)/Demolition of existing lean to covered porch (RELDDEM)

Location: 25 Main Street, East Bridgford NG13 8PA

**RESOLVED:** All in favour that there be no objection to the planning application

Reference Number: 21/00628/FUL

Development: New two storey dwelling with parking in garden of existing dwelling.  
Detached double garage

Location: 17 Browns Lane, East Bridgford, NG13 8PL

**RESOLVED:** Proposed by Cllr MV, seconded by Cllr JR, All in favour to object to the planning application on the grounds that the proposed development is over intensive, with little green space compared to the scale of the application.

9.2 To note decisions on Planning Applications made by Rushcliffe Borough Council

Reference No: 20/03156/RELDEM

Development: Part demolition of entrance porch and walls to frontage and rear and demolition of conservatory

Location: 4 Bridle Ways, East Bridgford, NG13 8PT

**Decision:** Planning Permission **GRANTED** (Conditional)

Reference No: 20/03146/FUL

Development: Replacement of porch and external alterations including addition of patio doors

Location: 4 Bridle Ways, East Bridgford, NG13 8PT

**Decision:** Planning Permission **GRANTED**

Reference No: 20/03173/FUL

Development: Proposed erection of field barn (to replace two existing field buildings) for use for existing farm animals grazing the land (Resubmission for 20/02092/FUL)

Location: Land North East of 4 Lammas Lane, East Bridgford, NG13 8LL

**Decision:** Planning Permission **GRANTED** (Conditional)

Reference No: 17/03020/FUL

Development: New dwelling with ancillary garage (incorporating sustainable building systems and renewable technologies)

Location: Land North West of Kneeton Road, East Bridgford

**Decision:** Planning Permission **REFUSED**

Reference No: 20/03171/FUL

Development: Proposed re-use and conversion of existing stable building to a dwelling, addition of car port and associated parking

Location: Old Hill Barn, 113A Kneeton Road, East Bridgford, NG13 8LP

**Decision:** Planning Permission **WITHDRAWN**

Reference No: 21/00034/FUL

Development: Erection of single garage

Location: Straws Barn, Straws Lane, East Bridgford, NG13 8NF

**Decision:** Planning Permission **GRANTED**

Councillors noted these decisions.

### **2020/625 Tree Works**

10.1 Consider and make recommendations on Tree Works Applications

**Reference No: 21/00403/TPO**

Tree works: Trees T1 and T2 (Cedar) Fell

Location: The Whitehouse, 5 Cherryholt Lane, East Bridgford, NG13 8PN

**RESOLVED:** Cllr PC proposed, Cllr MV seconded, all in favour to object to the felling of the trees, as there is no report to confirm that there is a need to fell them.

**Reference No:**

Tree works: Fell Pear Tree

Location: 28 Main Street, East Bridgford, NG13 8NH

**RESOLVED:** That there be no objection

**Reference No: 21/00364/TPO**

Tree works: Tree (Cedar) – 3 metres removed from high branches and crowning

Location: 2 Lammas Gardens, East Bridgford, NG13 8LQ

**RESOLVED:** That there be no objection.

10.2 Note decisions on Tree Works Applications made by Rushcliffe Borough Council

There were none received

10.3 Tree Works

Update on T67 – deferred to a future meeting.

### **2020/626 Finance**

Due to the meeting being held virtually, all following paperwork was sent electronically to all members prior to the meeting and paper copies delivered to the Chair to authorise in the presence of members and the public.

11.1 To approve and sign Bank Reconciliations

Reconciled the bank account against the Scribe system from 30 January 2021 to 26 February 2021. Bank statement as of 26 February was £71,344.72

2020.21/035

**RESOLVED:** Proposed by Cllr JR, seconded by MM, all in favour that this is a true record.

#### 11.2 To approve and sign schedule of payments

Payments on the report attached at Appendix 'B' were approved and signed  
Bank Transfers totalling £1,512.55  
Direct Debits totalling £0.00  
Cheque payments totalling £160.89  
Income received totalling £0.00

**RESOLVED:** Proposed by Cllr JR, seconded by Cllr MM, all in favour that this is a true record.

#### 11.3 To sign cheques for invoices for payment

**RESOLVED:** Cllr Clarke signed the one cheque payment and bank transfers, with a second signatory by Cllr JR. BACS payments to be approved by Cllr JR on 09/03/2021.

### 2020/627

#### 12.1 To receive reports concerning the Playing Field, Pavilion and Play Area

Cllr PB advised that the council are still waiting for the ground to be suitable for the contractor to access it to replace the retainers.

#### 12.2 To consider any quotations for necessary repairs and maintenance

Some fencing is starting to perish and give way and will need to be repaired at some point.

**ACTION:** Clerk to obtain quotes to replace the perished fencing.

Cllr PC advised that sports clubs and school activities etc will be commencing soon, depending on Government guidelines and that the Clerk is arranging a meeting with the grounds maintenance contractor to establish a start date, with Cllr PC and Cllr PB in attendance too.

Guidance is required as to whether the outdoor play gym can be used again now.

**ACTION:** Cllr JR to confirm whether this restriction has now been lifted.

### 2020/628 To receive Councillor reports (for information only)

Cllr MV confirmed he will be contacting the councillors in the working group to organise a meeting regarding a community project. Cllr MM confirmed that she would be willing to join this working group too.

**2020/629 To consider any insurance/risk assessment issues**

None

**2020/630 To consider any issues arising from GDPR**

None

**2020/631 To receive items for information and future agenda items**

Cllr JR asked for website/email addresses to be put on the next agenda

**ACTION:** Clerk to gather further information for the next meeting

County Councillor F Purdue-Horan informed members that work will be commencing regarding the permanent closure of Trent Lane

Clerk asked for 'Marking Death of a Senior National Figure' to be on the next agenda

Cllr PB asked that amended agendas are suitably marked with revision numbers.

**2020/632 Date of the next Virtual Meeting – 12 April 2021**

Cllr Clarke thanked Councillors, Borough Councillor D Simms and County Councillor F Purdue-Horan for attending and for their contributions before closing the meeting at 9:09pm

CHAIRMAN'S SIGNATURE.....DATE.....

## **Chairman's report, March 2021**

### **Covid-19: current status is lockdown, roadmap beginning.**

The St Peter's Academy and other schools should be reopening on March 8<sup>th</sup> as part of the 'roadmap' of leaving lockdown. Other provisional dates for easing of restrictions have been suggested. Recent media reports of a surge in infections in this area have been explained by a Public Health official as the result of a localised issue in an institution several miles away.

### **Butt Close & pavilion**

Grass-roots sport may return later in the month or early April. Play area –this is open, but the outdoor gym remains closed until further notice.

Grounds maintenance – mowing should commence this month, subject to weather conditions; the tree works have been scheduled for the week beginning the 8<sup>th</sup> March.

A moped and/or trial-type motor bike accessed the field and left ruts in the pitches in front of the pavilion - these were rolled out to some extent soon afterwards while the ground was soft using bowls club equipment. CCTV footage has been obtained and the police are involved. Some of the contractor vehicle ruts are still evident and will need filling and seeding.

### **Brunt's Lane fly-tipping**

A further load was tipped at the crossroads with the bridleway, and reported to RBC which has said it will ask investigators to sift the rubbish for evidence prior to removal. Apart from the permanent sign warning of monitoring/investigation of fly tipping, the temporary one will also be replaced to reinforce the message.

### **Letter from Newark Responders**

A letter has been received and circulated for consideration by Councillors. It also refers to the retirement of Peter Winter, and hence I wish to send our thanks to him for his valuable service to the local communities and our best wishes for a long and happy retirement.

### **Councillor vacancies and Vice-Chairman**

Apart from the ongoing vacancies, there is also now a need to appoint a Vice-Chairman. Normally, the post is filled at the annual meeting in May. Although it is possible to appoint a Chairman at the beginning of a meeting in the absence of the Chairman due to illness or similar last minute reason, it would be advisable to resolve this now if possible.