

## Notice of Annual Meeting East Bridgford Parish Council



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Dear Councillor.

I hereby give you notice that the **ANNUAL MEETING OF THE PARISH COUNCIL** of the above-named Parish on **Monday 9<sup>th</sup> May 2022, 7.00 P.M. at the Methodist Church**

All members of the Council are hereby summoned, if elected, to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

### **BUSINESS TO BE TRANSACTED**

- 1) To elect a Chairman
- 2) To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received
- 3) In the ordinary year of election of the Council to fill any vacancies left unfilled at the election by reason of insufficient nominations
- 4) To decide when any declarations of acceptance of office which have not been received as provided by law shall be received
- 5) To elect a Vice-Chairman
- 6) To appoint parish council representatives
- 7) To appoint committees
- 8) To appoint an Internal Auditor
- 9) To consider the payment of any subscriptions falling to be paid annually
- 10) To satisfy themselves that any deeds, trust documents, agreements or other documents are in the custody of the Council and/or its solicitors
- 11) To receive the financial statement for the preceding year, for confirmation and signing
- 12) To note the ages of any Councillors who are or will become 86 or over in the coming year to notify of the insurance implications