

East Bridgford Parish Council
Minutes of the Meeting held on Monday 13th January 2020 at 7.30 pm in the Methodist Chapel.

Present: Cllrs P Clarke (Chairman), P Bancroft, J Dawson, M Monni, M Verner, T Strutt, R Thomas and J Riddle

Also present: County Cllr F Purdue-Horan (from item 2020/363), Borough Cllr D Simms, Anne Chisholm, Clerk and Liz Reid, Deputy Clerk

Residents: 5 residents attended for Public Comment

2020/351	To make Declarations of Interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Clarke as an Officer of the Bowls Club; Cllr Riddle on matters relating to the Horticultural Society; Cllr Stevens on matters relating to the bank above the Marina, Bridgford Court, the Horticultural Society and the Community Plan; Cllr Strutt on matters relating to the Horticultural Society and as an employee of St Peters Academy and Planning application 19/02401/AGRIC; Cllr Monni on matters relating to the Cricket Club.
2020/352	Apologies for Absence Cllr G Stevens, Cllr D Powell
2020/353	To consider any applications for co-option onto the Parish Council
	None
2020/354	To receive any Declarations of Acceptance of Office
	None
2020/355	Confidential Item – To confirm Appointment of Deputy Clerk
2020/355.1	(Prospective Deputy Clerk left the room for this item) It was proposed and seconded that Liz Reid be appointed Deputy Clerk of the Parish Council. The Chairman welcomed the Deputy Clerk to the meeting.
2020/356	To receive Public Comment
2020/356.1	A resident referred to the discussion at the previous meeting about reducing the speeding traffic on Kneeton Road. The insert in the village magazine had no impact. This item was brought forward and discussed by the Council (minutes 2020/365). A resident asked for councillors' views on the Community Engagement Plan which had been circulated prior to the meeting. This item was brought forward and discussed by the Council (minutes 2020/369). A resident raised several matters: <ul style="list-style-type: none"> • Poor condition of the Parish Council car park on Main Street • Blocked gully at Browns Lane/College Street • Village welcome pack not welcoming anyone as it was short of up to date information • Final statement to be put on the Council Fob requires final approval. The Chairman asked that the car park, welcome pack and Leader's chain be put on the agenda for the next meeting. A resident raised several matters: <ul style="list-style-type: none"> • Tree works – all of the items on the agenda had already been approved by the Borough Council • Footpaths, gates, stiles and fences were in a state of disrepair • Mapping facility – the Parish Council should have a large scale parish map in the meeting room. Was someone on the Parish Council responsible for this?

	<ul style="list-style-type: none"> Wildlife and Environment Group were running a Carbon Literacy Course on 21st March and Parish Councillors were invited to book a place if they wished to attend <p>These items were brought forward and discussed by the Council (minutes 2020/360.2 and 2020/365). A Councillor had tried the Parish Online mapping system however it was felt that the system was restrictive, and they were not able to print maps large enough to include sufficient detail.</p> <p>A resident raised the recycling scheme run by pupils at St Peter's Academy.</p> <p>The item was brought forward and discussed by the Council (minutes 2020/366)</p>
2020/357	To consider the Minutes of the Parish Council Meeting held on 2nd December 2019 and when approved to sign them as a correct record
2020/357.1	It was proposed that the Minutes be approved and signed, seconded, and all in favour.
2020/358	To receive reports on matters arising from the minutes and answer questions from Councillors
2020/358.1	<p>2019/328 the vandalism had been reported to the Police and the matter was with the school.</p> <p>2019/328 Cllr Bancroft had spoken with the resident and they were happy with the arrangements at the moment</p> <p>2019/335 action should have been for Councillor Powell not Dawson</p> <p>2019/333.2 The clerk had sent dates to meet to the family however had not received a response.</p>
2020/359	To receive the Chairman's Report
	The Chairman had circulated his report (see Appendix). No comments were received.
2020/360	To Consider & Make any recommendations on Tree Works
2020/360.1	<p>Rushcliffe Borough Council Approved Tree Works</p> <p>19/00227/CONARE 16A Kneeton Road – crown lift 5% of beech tree and remove large branch</p> <p>19/00210/CONARE 22B Main Street - Fell group of sycamore</p> <p>19/00209/CONARE 27 Farm Close – Prune back walnut tree to previous pruning points</p> <p>19/00241/CONARE 62 Kneeton Road – Fell silver birch due to honey fungus</p> <p>19/00222/CONARE 6 College Street – Fell chestnut and remove self set elder from hedge, reduce two sorbus and beech by third, lift chestnut over drive</p> <p>19/00261/CONARE College Street and Haycroft Way – fell field maple, prune hawthorns and crown lift copse at Butt Close Field, prune and crown lift five cherries.</p>
2020/360.2	<p>Councillors noted that the process by which the Parish Council were informed of tree works had been discussed at the previous meeting. The decision on which applications to forward was made by the Borough Council. Councillors stated that the Tree Warden should be consulted prior to decisions.</p> <p>Action: Clerk to write to the Borough Council requesting that the Parish Tree Warden be informed of all tree works prior to work being carried out.</p>
2020/360.3	<p>To receive an update concerning the ongoing maintenance of three cherry trees on the corner of Farm Close and College Street</p> <p>The Chairman informed councillors that the field maple had been felled as it was damaged. It would be replaced with another like for like tree at a cost of £40. Councillors considered options for the ongoing maintenance of the three cherry trees and noted that part of the land was owned by a large company. The longer term maintenance would be reviewed once ownership of all the land had been ascertained.</p>

	It was proposed, seconded and agreed, with one abstention, that the work should be carried out and the money recouped from the land owner.
2020/361	Planning
2020/361.1	<p>To consider and make recommendations on planning applications and receive RBC decisions</p> <p>Reference Number: 19/02671/FUL Development: Erection of agricultural building Location: Land south east of 19 Butt Lane, East Bridgford, Nottinghamshire</p> <p>It was proposed to raise an objection to the planning application as the visual approach to the village and the Green Belt would be affected, seconded and all in favour.</p> <p>Reference Number: 19/02689/REM Development: Reserved matters application for outline permission 16/02864/VAR to seek approval for access, appearance, landscaping, layout and scale of the development Location: land at former RAF Newton, Wellington Avenue, Newton, Nottinghamshire</p> <p>It was proposed to raise no objection to the planning application with a strong comment that the amount of affordable housing should be greater and a school and community centre should be included, seconded and all in favour.</p> <p>Reference Number: 19/02617/VAR Development: Variation of condition 10 of planning permission 18/00539/FUL to allow amendments to the plans Location: East Bridgford Business Park, Kneeton Road, East Bridgford, Nottinghamshire</p> <p>Note: this application had now been GRANTED</p> <p>Reference Number: 19/02789/FUL Development: Raising of the existing garage roof to provide improved space with new bedroom suite above, including 2 new dormer windows. 2no small single storey extensions to rear Location: 4 Hackers Close, East Bridgford, Nottinghamshire, NG13 8PU</p> <p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p> <p>Reference Number: 19/02714/FUL Development: Creation of vehicular access to property Location: 105 Main Street, East Bridgford, Nottinghamshire, NG13 8NH</p> <p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p> <p>Reference Number: 19/02497/FUL (REVISIONS) Development: Demolition of existing bungalow and construction of new dwelling Location: 22B Main Street, East Bridgford, Nottinghamshire, NG13 8PA</p> <p>It was proposed to raise no objection to the planning application with a comment that there be a restriction on the times of day for deliveries and removal of rubble, seconded and all in favour.</p> <p>Reference Number: 19/02816/FUL Development: Proposed rear/side extension with extension to chimney, entrance porch and replacement roof with an increase in height, to whole building (with rooms and a dormer in the roof space) Location: 18 Potts Barn, Kneeton Road, East Bridgford, Nottinghamshire, NG13 8PH</p>

	<p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p> <p>Reference Number: 19/02851/VAR Development: Variation of condition 2 of 16/01454/FUL to allow use of alternative materials including smaller area of cladding Location: 2 Cherryholt Close, East Bridgford, Nottinghamshire, NG13 8PP</p> <p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p> <p>Reference Number: 19/02897/FUL Development: New canopy to front of house Location: 8 Moss Close, East Bridgford, Nottinghamshire, NG13 8LG</p> <p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p> <p>Reference Number: 19/02914/FUL Development: Construction of new leisure centre with swimming pool and fitness suite, new community hall sharing entrance and common facilities with the leisure building, new separate office building, and new care park to serve these buildings Location: Land east of Chapel Lane adjacent level crossing Chapel Lane Bingham, Nottinghamshire,</p> <p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p> <p>Reference Number: 17/03020/FUL Development: New dwelling with ancillary garage incorporating sustainable building systems and renewable technologies. This also incorporates a notice that this affects public right of way Location: Land north west of Kneeton Road (down by the river), Old Hill Lane, East Bridgford, Nottinghamshire</p> <p>It was proposed to raise an objection to the planning application and to draw the Planning Officer's attention to previous correspondence, seconded and all in favour.</p> <p>Reference Number: 19/02617/VAR Development: Variation of condition 10 of planning permission 18/00539/FUL to allow amendments to the plans Location: East Bridgford Business Park, Kneeton Road, East Bridgford, Nottinghamshire</p> <p>It was proposed to raise no objection to the planning application, seconded and all in favour.</p>
2020/361.2	<p>Rushcliffe Borough Council Planning Decisions</p> <p>Reference Number: 19/02356/FUL Development: Installation of air source heat pump comprising of 2 x Stiebel Eltron WPL25 air source heat pumps Location: 18 Cherryholt Lane, East Bridgford Decision: Grant Planning Permission</p> <p>Reference Number: 19/02463/FUL Development: Replacement of external garage doors with glazed doors and infill screens Location: 2 Malthouse Court, Main Street, East Bridgford Decision: Grant Planning Permission</p>

2020/362	Finance
2020/362.1	To approve and sign the bank reconciliations. The bank reconciliations were approved and signed.
2020/362.2	To approve and sign the Schedule of Payments. The Schedule of Payments was approved and signed.
2020/362.3	To sign cheques for invoices due for payment. The cheques were signed as appropriate.
2020/362.4	To receive the RFO's report – received. The auditor would be visiting the following week.
2020/362.5	To consider and approve the 2020/21 Precept Councillors considered the parish precept for 2020/21, the information having been previously circulated. The precept figure was £41,150 which represented an increase of 0.4% for a Band D property. Councillors considered other costs likely to be incurred during the following year against the amount held in reserve. Proposed by Councillor Monni that the Parish Council precept for the year 2020/21 be £41,150, seconded by Councillor Dawson, and agreed with 1 against and 2 absentions.
2020/362.6	To consider a quotation for the installation of a Community Noticeboard Proposed by Councillor Riddle that the quote to install the community noticeboard be accepted, seconded by Councillor Dawson and all in favour.
2020/363	Playing Field and Pavilion
2020/363.1	To discuss matters relating to the playing field and pavilion The Chairman reported that the playing field was waterlogged due to the amount of rainfall. There had been plans previously to install a soak away, however this had not been implemented on cost grounds. A major drainage project would require grant assistance. Costs of heavy spiking and mowing were also discussed. Councillor Riddle reported on a meeting she had with the sports club: they had requested a Friday cut or Thursday if the weather was poor rather than the current two cuts. Councillors also discussed lease options. Action: Paper on arrangements for the maintenance of the field to be on February agenda A request had been received from the sports club as a matter of urgency to cone off the corners of the pitches as they were extremely muddy. This would be an interim measure. Proposed that the corners be coned off subject to the footpath being kept clear, seconded and all in favour.
2020/363.2	To approve a location for the installation of planters (ROTAKIDS) The location for the installation of the planters was discussed. Councillors asked that the sports clubs be informed to ensure there were no issues from their perspective. It was proposed that the planters be installed at the WI hut adjacent to the metal gate, subject to their being no issues raised by the sports clubs, seconded and agreed.
2020/364	To receive a report on the play area and consider quotations for any remedial work required.
2020/364.1	Councillor Bancroft reported that he was unable to give an update as quotes had not been obtained due to the weather and unavailability of the contractor. It was noted that Streetwise had not carried out the pruning work on trees around the play park.
2020/365	To receive an update on traffic, highways or footpath issues The Council was asked to consider further measures to reduce speeding on Kneeton Road as a resident felt the item in the village magazine and on the website had little effect. The Chairman reported that he had contacted Highways asking them to install interactive speed signs on the village, however the locations discussed were not appropriate for the signage identified. A speeding sign would cost approximately £8k with a 10 year maintenance agreement. It was proposed that the Chairman send letters to the businesses in the area regarding the issues on Kneeton Road, seconded and all in favour.

	<p>The Council was asked who was responsible for the upkeep of gates, fences and stiles on footpaths. This was complicated as it was the responsibility of land owners. The Chairman noted that complaints could be registered on the County Council website.</p> <p>Action: Item to be put on the agenda for the next meeting as a sub section of the highways item.</p>
2020/365.1	<p>Drainage issues, potential flooding and emergency planning</p> <p>An issue concerning the blocked gully at Browns Lane/College Street was raised.</p> <p>Action: Clerk to contact Highways with regards to the blocked gully.</p>
2020/365.2	<p>Proposed Double Yellow Lines Update</p> <p>The County Councillor updated the Council on the plans for yellow lines on Main Street.</p>
2020/365.3	<p>To Consider the adoption of the land known as the Kneeton Road Triangle</p> <p>Councillors noted that building work was being undertaken around the triangle area and felt that they should wait until this was completed to consider further the adoption of the land.</p>
2020/366	<p>To Consider a request to trial having recycling bins in the council car park</p> <p>The Council received an update on a successful recycling scheme being undertaken by the school. At this point the bins in the car park were not required, however this could be reviewed depending on the success of the school scheme.</p> <p>Action: Chairman to include the recycling scheme in his report.</p> <p>The Council received a request to attach waterproof dog waste sacks to the dog waste bins in the village. The bins were the responsibility of the Borough Council and therefore the Parish Council could not give approval for this, however did support the initiative. The Council was asked to fund the cost of the sacks.</p> <p>Action: Clerk to add to the February agenda</p>
2020/367	<p>Nottinghamshire Association of Local Councils</p> <p>The following information was received and noted.</p>
2020/367.1	<p>Consultation: Strengthening police powers to tackle unauthorized encampments</p>
2020/367.2	<p>Funding Bulletin</p>
2020/367.3	<p>Recycling for Nottinghamshire</p>
2020/367.4	<p>PCC The Beat Newsletter</p>
2020/367.5	<p>Bingham Neighbourhood Plan meeting invitation</p> <p>Action: Clerk to respond that no councilors were available to attend</p>
2020/368	<p>To discuss action planning priorities identified by the CPG</p> <p>See minute 2020/369</p>
2020/369	<p>To receive an update on the Community Engagement Plan</p> <p>Councillors had received a copy of the Community Engagement Plan and had no further comments other than to add in dates for the Plan to be reviewed in six months. The Plan would be considered in sections by the Parish Council prior to the review.</p> <p>It was proposed that the Community Engagement Plan be adopted and publicised to show how the Parish Council would communicate with residents, and how it would be reviewed, seconded and all in favour.</p>
2020/370	<p>To discuss VE Day activities and celebrations</p> <p>Councillors considered their role in the VE Day activities and celebrations and whether to order lamp post poppies.</p> <p>Action: Chairman to investigate whether the community want to be involved in the activities with the Parish Council funding the poppies. Chairman to contact the chapel and church on their involvement.</p>
2020/371	<p>To receive a report on matters on the monthly list of outstanding issues</p>

	As circulated.
2020/372	To consider whether there are any consultation issues arising from the agenda None
2020/373	To consider whether there are any insurance/risk assessment issues arising from the agenda. Pot holes in the car park.
2020/374	To consider any issues arising from GDPR List of contacts to be included in the village welcome pack in line with GDPR regulations.
2020/375	To receive and consider reports from the Clerk None.
2020/376	To receive matters for report Councillor Monni informed councillors that there was to be an open morning at the village hall on 25 th January and all were invited to attend. Councillor Verner noted that the flooding on Kirkhill was an issue as the footpath was becoming waterlogged meaning that children were walking on the road instead of the footpath. The Chairman asked him to report it online to the county council. Councillor Riddle noted that there was to be a planning exhibition by planning consultants on the proposed new development near the health centre the following day. Councillor Strutt noted that the proposed date for the East Bridgford Show was 27 th June 2020. Action: this to be an agenda item for February meeting. Councillor Strutt raised the issue of the new gates having been installed at a property on Butts Lane. Action: Councillor Strutt to raise this with Highways Councillor Bancroft reported that a resident had raised an issue with vehicles parking on the pavement on Walnut Tree Lane and that there had been a number of other similar incidents. Following discussion the County Councillor suggested that this be raised by the Councillor at the next Local Police Priority Setting meeting.
2020/377	Correspondence for information only As circulated
2020/378	Date of next Meetings:
2020/378.1	Full Council to be held on 10th February 2020 at 7.30 pm Annual Parish Meeting to be held on 23rd April 2020 at 7.30 pm subject to availability of the WI Hut.
2020/379	It was agreed that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the last item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The public, Clerk and Deputy Clerk left the meeting.
2020/379.1	The Council resolved to fund two hours per week required for the Cilca training on the grounds that it would enhance the effectiveness of the Council. Proposed Councillor Monni, seconded Councillor Riddle, all in favour.

	It also resolved to delegate authority for revising the terms of the contract for the post of Deputy Clerk as necessary to the appointing group. Proposed Councillor Riddle, seconded Councillor Bancroft and all in favour.
	There being no further business the meeting closed at 9.55 pm

.....
Chairman

Date:

DRAFT

East Bridgford Parish Council

Appendix to the Minutes for the meeting held on 13th January 2019 at 7.30pm in the Methodist Chapel.

Agenda Item: 2019/359

Chairman's report, January 2020

a. Development of land north of Butt Lane

Agents on behalf of the developer have organised a public meeting for the afternoon of 14th January in the Village Hall, running through to the early evening.

b. Highways, yellow lines and flooding

Further flooding on Kneeton Road was reported before Christmas and a request has been made for an indication of when the remedial works to the drains near 33 Kneeton Road, which have been marked up on the road and pavement, will be carried out.

VIA update on the proposed yellow-lines: following the verbal report at the last meeting that the scheme was being revised to take account of concerns put forward by residents and the PC, no further details have been received.

Frustrating news about a speed indicator sign on Kneeton Road: when suggested lamp post sites were put forward, it turned out that all but one lamp post was of a type which could not support the available sign. The only one which could was just inside the 20mph advisory area so the sign cannot be deployed there!

Nothing further to report on Trent Lane – no survey figures available to us yet.

c. Bus shelter notice boards

It turns out that the shelter itself is owned by the Transport dept. and their permission is dependent upon them commissioning the work. The cost involved is significantly greater as can be seen by the quotation which will be available at the meeting, but at least they are prepared to erect the pattern of boards which the Council has identified. Councillors will need to decide whether to incur the increased cost or vary the pattern of boards to reduce the overall cost.

d. Tree planting and Tree works

The programme of tree works has been approved by RBC via its Tree Officer. Much if not all the work could be done by local labour and recommendations will be brought to the meeting. In respect of the cherry trees by Farm Close, the land ownership issue has not yet been fully resolved. Complications have arisen with Wimpey's response and sourcing details from Land Registry which will be updated at the meeting/

The trees to be planted on Bridgford Street under the RBC scheme, which was publicised in the December Rushcliffe Reports, should be delivered in January – the Tree Wardens are arranging for the planting.

e. Community Plan priorities – biodiversity

The Biodiversity group began a project to 're-wild' areas of land by arranging for wildflower meadow hay to be spread along the verges along Springdale Lane near to the wood. It is hoped that the seeds in the hay will germinate in the spring and populate the verges to increase their biodiversity. An encouraging number of people attended, and this support will be useful as this and further work including planting trees develops.

f. Butt Close

Waterlogging, especially near the fence by the fitness equipment and along the football pitch has been a major problem due to the wettest autumn on record for Nottinghamshire. It has caused major problems and frustration for the football club in particular. As reported to the Assets committee, provisional figures for the cost of maintaining Butt Close since ownership was transferred on August 7th have been received but still no complete invoice as yet. Mark Walton has offered to meet Councillors to discuss possible maintenance programmes which clearly need to be upgraded but it is likely that a separate project to improve drainage will be needed.

Agenda item 2019/362

FINANCIAL REPORT

Statement of Account

at

31st December 2019

Balances:

Bank of Scotland current account	£71,971.00
Less unrepresented cheques	£350.00
Balance	£71,621.00

*** Notes**

of total funds, reserve for maintenance of village heritage assets

b/f	25/09/2014	£500.00	2014/15
transfers in/out	30/09/2015	£500.00	2015/16
transfers in/out	29/09/2016	£500.00	2016/17
transfers in/out	27/09/2017	£500.00	2017/18
transfers in/out	24/09/2018	£500.00	2018/19
transfers in/out	07/01/2019	£1,000.00	PCC church clock
transfers in/out	01/09/2019	£500.00	2019/20
c/f		£2,000.00	

Summary of Receipts and Payments

Receipts

Accounts heading

22.11.19 -

31.12.19

Description

Kingfisher Wharf	£1,275.00
Tennis Club	£400.00
	£1,675.00

Payments 13th January 2020

Accounts Heading

A Chisholm	Proweb	£29.70
Geosphere	Parish Online	£120.00
St Peters Academy	Grant	£200.00
P Clarke	Land Registry fees	£17.00
staff	Wages	£864.33
A Chisholm	Expenses	£86.59
	Village Maintenance	
B Crossland	contract	£420.00
HMRC	Tax/NI	£559.80
		£2,297.42

Agenda Item 2019/371

Outstanding Issues

Date	Issue
October 08	Double yellow lines around the village ~ being reviewed
	Sports club Lease
August 15	Cuttle Hill project -Deferred
May 17	Five year consultation on dueling of A46
October 18	Who owns piece of land adjacent to copse near traffic lights?

DRAFT